



Single Residential Units DATA FORM

All fields marked with an asterisk () and Bold Text are required. (Lookup) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

BASIC INFORMATION

Basic information fields including (4) (Lookup), *List Price \$, *Street#, Street Dir, *Street Name, *City, *State, *ZIP+4, *County, *Multiple County AcctNos, and three additional (25) fields.

GENERAL INFORMATION

*CB/NCB: (10) N/C *Block: (5) *Legal Desc-Lot: (5)

*Type (checkboxes for SFD, MDHM, GPHD, TWNHM, MANU), *Subdivision, *Subd Commonly Known As, and *Subd Commonly Known As (if different).

*Lengthy Legal Desc: (If not in Bexar Co)

*Intst/Dir: (255)

Home Faces: (North / East / West / South) *Year Built: (4) or Unknown *Recent Rehab: (Y/N)

Square Feet: (5) Source SQFT: Appraiser (A) Bldr Plans (B) Appsl Dist (D) HUD (H)

*School District, *Elem School, *Middle School, *High School, *Construction: New or Pre-Owned, *Builder's Name: (25)

*Neighborhood Amenities: (checkboxes for CNTRL, WTRFR, POOL, TNNIS, GOLF, CLUBHS, PARK, TRAIL, COURT, AIRPT, HNGRA, TXIWA, LAIRF, BIKETRL, BBQ, BBALLCT, VBALL CT, LAKERIVERPARK, BOATRAMP, FISHPIER, BOATDOCK, BRIDLEPATH, GUARDEDACCESS, OTHER, NONE)

* Accessible/Adaptive Home: (Y/N)

Accessible/Adaptive Details

Accessible/Adaptive Details (checkboxes for 2+ Access Exits, Entry Slope, Low Pile Carpet, Level Lot, Thresholds, etc.)



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*Miscellaneous			
<input type="checkbox"/> Latent Defect (KTDFC)	<input type="checkbox"/> Builder 10-Year Warranty (10YR)	<input type="checkbox"/> VA Foreclosure (VAFOR)	<input type="checkbox"/> School Bus (SCHOOLBUS)
<input type="checkbox"/> Flood Plain Insurance (FPINS)	<input type="checkbox"/> Commercial Potential (COMPT)	<input type="checkbox"/> HUD Homes (HUD)	<input type="checkbox"/> College Bus Route
<input type="checkbox"/> Lender Owned (LNDOW)	<input type="checkbox"/> M.U.D. (MUD)	<input type="checkbox"/> Virtual Tour (VTLTR)	(COLLEGEBUSRT)
<input type="checkbox"/> Corporate Owned (CRPOW)	<input type="checkbox"/> City Bus (CTYBS)	<input type="checkbox"/> Additional Bldr Warranty (ADBLD)	<input type="checkbox"/> Tenants Rights/Possession (TENANTSRIGHTSPOSS)
<input type="checkbox"/> Company Relocation (CMPRE)	<input type="checkbox"/> Taxes Not Assessed (NTASD)	<input type="checkbox"/> Historic Distric (HSTDT)	<input type="checkbox"/> Repaired Defects (REPAIREDDEFECTS)
<input type="checkbox"/> Estate Sale Probate (ESTRP)	<input type="checkbox"/> Under Construction (UNDCN)	<input type="checkbox"/> Investor Potential (INVES)	<input type="checkbox"/> As-Is (ASIS)
<input type="checkbox"/> Home Service Plan (HMSRV)	<input type="checkbox"/> No City Tax (NOCTY)	<input type="checkbox"/> Cluster Mail Box (CLUSTERMAIL)	<input type="checkbox"/> None/Applicable (NONE)
	<input type="checkbox"/> Variable Rate Commission (VRCOM)		

Green Certification		
<input type="checkbox"/> HERS Rated (HRTD)	<input type="checkbox"/> Energy star Certified (ESC)	<input type="checkbox"/> LEED Platinum (LPLT)
<input type="checkbox"/> HERS 0-85 (H0-85)	<input type="checkbox"/> LEED Certified (LCRT)	<input type="checkbox"/> NGBP - National Green (NTRG)
<input type="checkbox"/> HERS 86-100 (H86-100)	<input type="checkbox"/> LEED Silver (LSLVR)	<input type="checkbox"/> Build San Antonio Green (BSAG)
<input type="checkbox"/> HERS 101+ (H100+)	<input type="checkbox"/> LEED Gold (LGLD)	

Energy Efficiency	
<input type="checkbox"/> Tankless Water Heater (TWH)	<input type="checkbox"/> Dehumidifier (DHUM)
<input type="checkbox"/> Smart Electric Meter (SEM)	<input type="checkbox"/> 90% Efficient Furnace (EFURN)
<input type="checkbox"/> 13-15 SEER AX (SEERAX)	<input type="checkbox"/> High Efficiency Water Heater (HEWH)
<input type="checkbox"/> 16+ SEER AC (SEERAC)	<input type="checkbox"/> Foam Insulation (FOAMI)
<input type="checkbox"/> Programmable Thermostat (PTHRM)	<input type="checkbox"/> Cellulose Insulation (CELLI)
<input type="checkbox"/> 12"+ Attic Insulation (12+AI)	<input type="checkbox"/> Storm Windows (STWIN)
<input type="checkbox"/> Double Pane Windows (DPWIN)	<input type="checkbox"/> Storm Doors (STDOR)
<input type="checkbox"/> Variable Speed HVAC (VSH)	<input type="checkbox"/> Ceiling Fans (CFANS)
<input type="checkbox"/> Energy Star Appliances (ESAPP)	<input type="checkbox"/> Wind Power (WNPWP)
<input type="checkbox"/> Radiant Barrier (RADBAR)	<input type="checkbox"/> Recirculating Hot Water (RHOTW)

Green Features		
<input type="checkbox"/> Solar Electric System (SEC)	<input type="checkbox"/> Low flow Fixture (LFF)	<input type="checkbox"/> Energy Recovery Ventilator (ERV)
<input type="checkbox"/> Solar Hot Water (SHW)	<input type="checkbox"/> Rain/Freeze Sensors (RFS)	<input type="checkbox"/> Mechanical Fresh Air (MFA)
<input type="checkbox"/> Geo-Thermal HVAC (GTH)	<input type="checkbox"/> EF irrigation Control (EFIC)	<input type="checkbox"/> Enhanced Air Filtration (EAF)
<input type="checkbox"/> Drought Tolerant Plants (DTP)	<input type="checkbox"/> Rain Water Catchment (RWC)	<input type="checkbox"/> Solar Combo (SOLARCOMBO)
<input type="checkbox"/> Low Flow Commode (LFC)		<input type="checkbox"/> Solar Panels (SOLARPANELS)

EXTERIOR

*Style	
<input type="checkbox"/> One Story (1STRY)	<input type="checkbox"/> Mediterranean (MDTRN)
<input type="checkbox"/> Two Story (2STRY)	<input type="checkbox"/> Texas Hill Country (TEXAS)
<input type="checkbox"/> 3 or More (3+)	<input type="checkbox"/> A-Frame (A-FRM)
<input type="checkbox"/> Split Level (SPLIT)	<input type="checkbox"/> Log Cabin (CABIN)
<input type="checkbox"/> Contemporary (CONT)	<input type="checkbox"/> Victorian (VCTRN)
<input type="checkbox"/> Colonial (COLNL)	<input type="checkbox"/> Craftsman (CRAFTSMAN)
<input type="checkbox"/> Tudor (TUDOR)	<input type="checkbox"/> Dome (DOME)
<input type="checkbox"/> Spanish (SPNSH)	<input type="checkbox"/> Manufactured Home-Single Wide (MANUSINGLE)
<input type="checkbox"/> Ranch (RANCH)	<input type="checkbox"/> Manufactured Home-Double Wide (MANUDOUBLE)
<input type="checkbox"/> Historic/Older (HSTRC)	<input type="checkbox"/> Other (OTHER)
<input type="checkbox"/> Traditional (TRDNL)	

*Exterior	
<input type="checkbox"/> Asbestos Shingle (ASBSH)	<input type="checkbox"/> Rock/Stone Veneer (ROCKSTONE)
<input type="checkbox"/> Brick (BRICK)	<input type="checkbox"/> Steel Frame (STEEL)
<input type="checkbox"/> 3 Sides Masonry (3SDMS)	<input type="checkbox"/> Log (LOG)
<input type="checkbox"/> 4 Sides Masonry (4SDMS)	<input type="checkbox"/> 1 Side Masonry (1SIDEMASONRY)
<input type="checkbox"/> Stone/Rock (STONE)	<input type="checkbox"/> 2 Sides Masonry (2SIDEMASONRY)
<input type="checkbox"/> Wood (WOOD)	<input type="checkbox"/> Metal Structure (METAL)
<input type="checkbox"/> Stucco (STCCO)	<input type="checkbox"/> Other (OTHER)
<input type="checkbox"/> Siding (SDING)	
<input type="checkbox"/> Cement Fiber (CMTFB)	
<input type="checkbox"/> Aluminum (ALUMN)	
<input type="checkbox"/> Vinyl (VINYL)	
<input type="checkbox"/> Masonry/Steel (MASONRYSTEEL)	

*Roof	
<input type="checkbox"/> Built-Up/Gravel (BLTUP)	<input type="checkbox"/> Tile (TILE)
<input type="checkbox"/> Composition (COMP)	<input type="checkbox"/> Slate (SLATE)
<input type="checkbox"/> Heavy Composition (HVCMP)	<input type="checkbox"/> Concrete (CONCR)
<input type="checkbox"/> Metal (METAL)	<input type="checkbox"/> Wood (WOOD)
<input type="checkbox"/> Wood Shingle/Shake (WDSHN)	<input type="checkbox"/> Clay (CLAY)
<input type="checkbox"/> Flat (FLAT)	<input type="checkbox"/> Other (OTHER)
<input type="checkbox"/> Not Applicable (NA)	

*Foundation	
<input type="checkbox"/> Slab (SLAB)	<input type="checkbox"/> Pier & Beam (PIER)
<input type="checkbox"/> Cedar Post (CEDAR)	<input type="checkbox"/> Basement (BSMNT)
<input type="checkbox"/> Other (OTHER)	

# of Stories	
<input type="checkbox"/> 1 (1)	<input type="checkbox"/> 2 (2)
<input type="checkbox"/> 1.5 (1.5)	<input type="checkbox"/> 3+ (3+)

*Parking			
<input type="checkbox"/> One Car Garage (1GAR)	<input type="checkbox"/> Detached (DTCHD)	<input type="checkbox"/> Street Parking Only (STONL)	<input type="checkbox"/> Golf Cart (GLFCT)
<input type="checkbox"/> Two Car Garage (2GAR)	<input type="checkbox"/> Attached (ATT)	<input type="checkbox"/> Converted Garage (CNVRT)	<input type="checkbox"/> Unpaved Drive (UPDR)
<input type="checkbox"/> Three or More Car Garage (3+GAR)	<input type="checkbox"/> Rear Entry (REAR)	<input type="checkbox"/> RV/Boat Parking (RVPRK)	<input type="checkbox"/> Tandem (TANDEM)
<input type="checkbox"/> One Car Carport (1CAR)	<input type="checkbox"/> Side Entry (SIDE)	<input type="checkbox"/> Bus/RV Garage (RVGAR)	<input type="checkbox"/> None/Not Applicable (NONE)
<input type="checkbox"/> Two Car Carport (2CAR)	<input type="checkbox"/> Circular Drive (CRCLR)	<input type="checkbox"/> Oversized (OVRSZ)	
<input type="checkbox"/> Three or More Car Carport (3+CAR)	<input type="checkbox"/> Pad Only (Off Street) (PAD)		

* # Parking Spaces _____ (2)

*Pool: (Y/N)

*Pool/Spa	
<input type="checkbox"/> In Ground Pool (INGRN)	<input type="checkbox"/> Fenced Pool (FNCPL)
<input type="checkbox"/> Above Ground Pool (ABVGR)	<input type="checkbox"/> Enclosed Pool (ENCPL)
<input type="checkbox"/> Adjoining Pool/Spa (ADJPL)	<input type="checkbox"/> Diving Board (DVBRD)
<input type="checkbox"/> Hot Tub (HOTTB)	<input type="checkbox"/> Pools Sweep (PLSWP)
<input type="checkbox"/> Pool is Heated (PLHTD)	<input type="checkbox"/> None (NONE)
<input type="checkbox"/> Pool Solar Heated (PLSLR)	<input type="checkbox"/> Other (OTHER)

Exterior Features		
<input type="checkbox"/> Private Tennis (PVTEN)	<input type="checkbox"/> Double Pane Windows (DBLPN)	<input type="checkbox"/> Workshop (WKSHP)
<input type="checkbox"/> Patio Slab (PTSLB)	<input type="checkbox"/> Solar Screens (SOLAR)	<input type="checkbox"/> Cross Fenced (CROSSFENCE)
<input type="checkbox"/> Covered Patio (CVPAT)	<input type="checkbox"/> Decorative Bars (DECBR)	<input type="checkbox"/> Ranch Fence (RANCHFENCE)
<input type="checkbox"/> Bar-B-Que Pit/Grill (BBQ)	<input type="checkbox"/> Storage Building/Shed (STRG)	<input type="checkbox"/> Glassed in Porch (GLASSEDINPORCH)
<input type="checkbox"/> Gas Grill (GRILL)	<input type="checkbox"/> Gazebo (GAZE)	<input type="checkbox"/> Screened Porch (SCREENEDPORCH)
<input type="checkbox"/> Deck/Balcony (DK/BL)	<input type="checkbox"/> Has Gutters (GTTTRS)	<input type="checkbox"/> Boat House (BOATHOUSE)
<input type="checkbox"/> Privacy Fence (PVFNC)	<input type="checkbox"/> Special Yard Lighting (SPCL)	<input type="checkbox"/> Dock (DOCK)
<input type="checkbox"/> Chain Link Fence (CHLNK)	<input type="checkbox"/> Mature Trees (TREES)	<input type="checkbox"/> Storm Doors (STORMDOORS)
<input type="checkbox"/> Wrought Iron Fence (WRGHT)	<input type="checkbox"/> Detached Quarters (DTQTR)	<input type="checkbox"/> Garage Apartment (GARAGEAPT)
<input type="checkbox"/> Partial Fence (PRFNC)	<input type="checkbox"/> Additional Dwelling (ADDDW)	<input type="checkbox"/> Water Front Improved (WFIMPROV)
<input type="checkbox"/> Aircraft Hanger (HANGR)	<input type="checkbox"/> Horse Stalls/Barn (HORSE)	<input type="checkbox"/> Water Front Unimproved (WFUNIMPROV)
<input type="checkbox"/> Sprinkler System (SPSYS)	<input type="checkbox"/> Dog Run Kennel (DGRUN)	<input type="checkbox"/> Other-See Remarks (OTHER)
<input type="checkbox"/> Partial Sprinkler System (PRSPR)	<input type="checkbox"/> Wire Fence (WIRE)	<input type="checkbox"/> None (NONE)
<input type="checkbox"/> Storm Windows (STRWN)	<input type="checkbox"/> Stone/Masonry Fence (STONE)	
	<input type="checkbox"/> Outdoor Kitchen (OTKT)	
	<input type="checkbox"/> Aircraft Hangar (HANGR)	

*Lot Size: _____ (25)

Lot Dem: _____ (25)

Lot Improvements/Access/Road Surface	
<input type="checkbox"/> Street Paved (PAVED)	<input type="checkbox"/> Dirt (DIRT)
<input type="checkbox"/> Curbs (CURBS)	<input type="checkbox"/> Easement Road (EASEMENTRD)
<input type="checkbox"/> Street Gutters (STGTR)	<input type="checkbox"/> Private Road (PRIVATERD)
<input type="checkbox"/> Sidewalks (SDWLK)	<input type="checkbox"/> County Road (COUNTYRD)
<input type="checkbox"/> Streetlights (STLGT)	<input type="checkbox"/> City Street (CITYST)
<input type="checkbox"/> Alley (ALLEY)	<input type="checkbox"/> State Highway (STHWY)
<input type="checkbox"/> Fire Hydrant w/in 500' (FRHYD)	<input type="checkbox"/> Interstate Hwy-1 Mile or less (INTERSTHWY)
<input type="checkbox"/> Asphalt (ASPHALT)	<input type="checkbox"/> US Highway (USHWY)
<input type="checkbox"/> Gravel (GRAVEL)	<input type="checkbox"/> Other (OTHER)



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Lot Description

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Corner (CRNR) | <input type="checkbox"/> 1-2 Acres (1-2A) | <input type="checkbox"/> Improved Water Front (IMPROVWF) | <input type="checkbox"/> San Marcos River (SANMARCOSRIVER) |
| <input type="checkbox"/> Cul-de-Sac/Corner (CLDSC) | <input type="checkbox"/> 2-5 Acres (2-5AC) | <input type="checkbox"/> Unimproved Water Front (UNIMPROVWF) | <input type="checkbox"/> Blanco River (BLANCO RIVER) |
| <input type="checkbox"/> Lakefront (LAKEFR) | <input type="checkbox"/> 5-14 Acres (5-14A) | <input type="checkbox"/> Xeriscaped (XERISCAPED) | <input type="checkbox"/> Pedernales River (PEDERNALES RIVER) |
| <input type="checkbox"/> On Golf Course (GLFCR) | <input type="checkbox"/> 15 Acres Plus (15+A) | <input type="checkbox"/> Creek (CREEK) | <input type="checkbox"/> Water Access (WATERACCESS) |
| <input type="checkbox"/> On Waterfront (WTRFR) | <input type="checkbox"/> Zero Lot Line (ZLL) | <input type="checkbox"/> Creek-Seasonal (CREEKSEASON) | <input type="checkbox"/> Other Water Access-See Remarks (OTHERWATERACCESS) |
| <input type="checkbox"/> On Greenbelt (GRNLBL) | <input type="checkbox"/> Ag Exempt (AGEXEMPT) | <input type="checkbox"/> Canal (CANAL) | |
| <input type="checkbox"/> Bluff View (BLUFF) | <input type="checkbox"/> Borders State Park/Game Ranch (BORDERSSTPK) | <input type="checkbox"/> Pond/Stock Tank (POND) | |
| <input type="checkbox"/> City View (CITY) | <input type="checkbox"/> Hunting Permitted (HUNTING) | <input type="checkbox"/> Lake Dunlap (LAKEDUNLAP) | |
| <input type="checkbox"/> Country Veiw (CNTY) | <input type="checkbox"/> Partially Wooded (PARTWOODED) | <input type="checkbox"/> Canyon Lake (CANYONLAKE) | |
| <input type="checkbox"/> Riverfront (RVRFR) | <input type="checkbox"/> Wooded (WOODED) | <input type="checkbox"/> Lake McQueeney (LAKEMCQUEENEY) | |
| <input type="checkbox"/> Water View (WATER) | <input type="checkbox"/> Mature Trees(ext feat) (MATURETREES) | <input type="checkbox"/> Lake Placid (LAKEPLACID) | |
| <input type="checkbox"/> Horses Allowed (HORSE) | <input type="checkbox"/> Secluded (SECLUDED) | <input type="checkbox"/> Lake Seguin (LAKESEGUIN) | |
| <input type="checkbox"/> Irregular (IRR) | <input type="checkbox"/> Gently Rolling (GENTLYROLL) | <input type="checkbox"/> Lake Medina (LAKEMEDINA) | |
| <input type="checkbox"/> Less than 1/4 Acre (-.25A) | <input type="checkbox"/> Sloping (SLOPING) | <input type="checkbox"/> Meadow Lake (MEADOWLAKE) | |
| <input type="checkbox"/> 1/4-1/2 Acre (-.5AC) | <input type="checkbox"/> Level (LEVEL) | <input type="checkbox"/> Comal River (COMAL RIVER) | |
| <input type="checkbox"/> 1/2-1 Acre (-1AC) | | <input type="checkbox"/> Guadalupe River (GUADALUPERIVER) | |

INTERIOR

***Interior**

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> One Living Area (1LVAR) | <input type="checkbox"/> Media Room (MEDIA) | <input type="checkbox"/> Skylights (SKYLT) | <input type="checkbox"/> Unfinished Basement (UNFINISHEDBASEMENT) |
| <input type="checkbox"/> Two Living Areas (2LVAR) | <input type="checkbox"/> Shop (SHOP) | <input type="checkbox"/> Cable TV Available (CABLE) | <input type="checkbox"/> Attic-Access Only (ATCACCESS) |
| <input type="checkbox"/> Three Living Areas (3LVAR) | <input type="checkbox"/> Loft (LOFT) | <input type="checkbox"/> High Speed Internet (INTRN) | <input type="checkbox"/> Attic-Expandable (ATCEXPANDABLE) |
| <input type="checkbox"/> Liv/Din Combo (LDCMB) | <input type="checkbox"/> Sauna (SAUNA) | <input type="checkbox"/> All Bedrooms Downstairs (ALLBEDSDOWN) | <input type="checkbox"/> Attic-Finished (ATCFINISHED) |
| <input type="checkbox"/> Separate Dining Room (SPDIN) | <input type="checkbox"/> Utility Room Inside (UTINS) | <input type="checkbox"/> Laundry in Closet (LDYCLOSET) | <input type="checkbox"/> Attic-Partially Finished (ATCPARTFINISHED) |
| <input type="checkbox"/> Eat-In Kitchen (EATIN) | <input type="checkbox"/> Utility Area in Garage (UTGAR) | <input type="checkbox"/> Laundry Main Level (LDYMAIN) | <input type="checkbox"/> Attic-Floored (ATCFLOORED) |
| <input type="checkbox"/> Auxiliary Kitchen (AXKIT) | <input type="checkbox"/> All Bedrooms Upstairs (BEDUP) | <input type="checkbox"/> Laundry Upper Level (LDYUPPER) | <input type="checkbox"/> Attic-Partially Floored (ATCPARTFLOORED) |
| <input type="checkbox"/> Two Eating Areas (2ETAR) | <input type="checkbox"/> Secondary Bedroom Down (SCBED) | <input type="checkbox"/> Laundry Lower Level (LDYLOWER) | <input type="checkbox"/> Attic-Permanent Stairs (ATCPERMSTAIRS) |
| <input type="checkbox"/> Island Kitchen (ISLKT) | <input type="checkbox"/> 1st Floor Lvl/No Steps (1FLRL) | <input type="checkbox"/> Laundry in Garage (LDYGARAGE) | <input type="checkbox"/> Attic-Pull Down Stairs (ATCPULLSTAIRS) |
| <input type="checkbox"/> Breakfast Bar (BKFST) | <input type="checkbox"/> Converted Garage (CNVGR) | <input type="checkbox"/> Laundry Room (LDYRM) | <input type="checkbox"/> Attic-Radiant Barrier Decking (ATCRBDECK) |
| <input type="checkbox"/> Walk-In Pantry (WLKIN) | <input type="checkbox"/> High Ceilings (HGHL) | <input type="checkbox"/> Laundry in Kitchen (LDYKITCHEN) | <input type="checkbox"/> Attic-Storage Only (ATCSTORAGE) |
| <input type="checkbox"/> Study/Office (STUDY) | <input type="checkbox"/> Open Floor Plan (OPEN) | <input type="checkbox"/> Telephone (TELEPHONE) | <input type="checkbox"/> Attic-Attic Fan (ATCFAN) |
| <input type="checkbox"/> Atrium (ATRM) | <input type="checkbox"/> Guest Suite (GSUI) | <input type="checkbox"/> Walk in Closets (WIC) | <input type="checkbox"/> Attic-None (ATCNONE) |
| <input type="checkbox"/> Florida Room (FLARM) | <input type="checkbox"/> Maid's Quarters (MDQTR) | | <input type="checkbox"/> Attic-Other See Remarks (ATCOTHER) |
| <input type="checkbox"/> Game Room (GAMRM) | <input type="checkbox"/> Pull Down Storage (PLDWN) | | <input type="checkbox"/> Not Applicable (NA) |
| | | | <input type="checkbox"/> Other (OTH) |

***Inclusions**

- | | | | | |
|---|--|---|---|---|
| <input type="checkbox"/> Ceiling Fans (CLFNS) | <input type="checkbox"/> Gas Grill (GRILL) | <input type="checkbox"/> Smoke Alarm (SMKAL) | <input type="checkbox"/> Down Draft (DNDT) | <input type="checkbox"/> 2+ Water Heater Units (TWOPLUSWTRHTR) |
| <input type="checkbox"/> Chandelier (CHNDL) | <input type="checkbox"/> Refrigerator (REFRI) | <input type="checkbox"/> Security System (Owned) (SSOWN) | <input type="checkbox"/> Solid Counter Tops (SLCNT) | <input type="checkbox"/> City Garbage Service (CITYGARBAGE) |
| <input type="checkbox"/> Central Vacuum (CNTVC) | <input type="checkbox"/> Disposal (DISPL) | <input type="checkbox"/> Security System (Leased) (SSLSD) | <input type="checkbox"/> 2nd Floor Utility Room (2FLUT) | <input type="checkbox"/> Custom Cabinets (PRIVATEGARBAGE) |
| <input type="checkbox"/> Washer Connection (WSHCN) | <input type="checkbox"/> Dishwasher (DSHWR) | <input type="checkbox"/> Pre-Wired for Security (PRWRD) | <input type="checkbox"/> Double Ovens (DBLOVENS) | <input type="checkbox"/> Private Garbage Service (PRIVATEGARBAGE) |
| <input type="checkbox"/> Dryer Connection (DRYCN) | <input type="checkbox"/> Trash Compactor (TRCMP) | <input type="checkbox"/> Attic Fan (ATCFN) | <input type="checkbox"/> Custom Cabinets (CUSTOMCABINETS) | <input type="checkbox"/> Not Applicable (NA) |
| <input type="checkbox"/> Washer (WSHER) | <input type="checkbox"/> Ice Maker Connection (ICMKR) | <input type="checkbox"/> Electric Water Heater (ELWTR) | <input type="checkbox"/> Central Distribution Plumbing (CENTRALDISPLUMBING) | |
| <input type="checkbox"/> Dryer (DRYER) | <input type="checkbox"/> Water Softener (owned) (SFOWN) | <input type="checkbox"/> Gas Water Heater (GSWTR) | <input type="checkbox"/> Carbon Monoxide Detector (CODETECTOR) | |
| <input type="checkbox"/> Stacked Washer/Dryer (STKWD) | <input type="checkbox"/> Water Softener (Leased) (SFLSD) | <input type="checkbox"/> Wood Stove (WDSTV) | <input type="checkbox"/> Propane Water Heater (PROPANEWTRHTR) | |
| <input type="checkbox"/> Cook Top (CKTOP) | <input type="checkbox"/> Wet Bar (WETBR) | <input type="checkbox"/> Satellite Dish (owned) (SATDS) | | |
| <input type="checkbox"/> Built-In Oven (BIOVN) | <input type="checkbox"/> Vent Fan (VNTFN) | <input type="checkbox"/> Garage Door Opener (GARDR) | | |
| <input type="checkbox"/> Self-Cleaning Oven (SCOVN) | <input type="checkbox"/> Intercom (INTCM) | <input type="checkbox"/> Whole House Fan (HSEFN) | | |
| <input type="checkbox"/> Microwave Oven (MCOVN) | | <input type="checkbox"/> In Wall Pest Control (PSTCN) | | |
| <input type="checkbox"/> Stove/Range (STVRN) | | <input type="checkbox"/> Plumb for Water Softener (PLUMB) | | |
| <input type="checkbox"/> Gas Cooking (GSCK) | | <input type="checkbox"/> Smooth Cooktop (SMCK) | | |

***Floor**

- | | |
|--|---|
| <input type="checkbox"/> Carpeting (CRPT) | <input type="checkbox"/> Slate (SLATE) |
| <input type="checkbox"/> Saltillo Tile (STILE) | <input type="checkbox"/> Stained Concrete (STDCT) |
| <input type="checkbox"/> Ceramic Tile (CTILE) | <input type="checkbox"/> Brick (BRICK) |
| <input type="checkbox"/> Marble (MRBLE) | <input type="checkbox"/> Unstained Concrete (UNSTAINEDCONCRETE) |
| <input type="checkbox"/> Linoleum (LNLEM) | <input type="checkbox"/> Stone (STONE) |
| <input type="checkbox"/> Parquet (PRQUT) | <input type="checkbox"/> Wood (WOOD) |
| <input type="checkbox"/> Vinyl (VINYL) | <input type="checkbox"/> Terrazzo (TERRAZZO) |
| <input type="checkbox"/> Laminate (LMNAT) | <input type="checkbox"/> Other (OTHER) |

of Fireplaces

- 0 (0)
 1 (1)
 2 (2)
 3+ (3+)

***Fireplace**

- | | | |
|--|--|--|
| <input type="checkbox"/> One (ONE) | <input type="checkbox"/> Gas (GAS) | <input type="checkbox"/> Glass/Enclosed Screen (GLASSENCLSCREEN) |
| <input type="checkbox"/> Two (TWO) | <input type="checkbox"/> Kitchen (KITCHEN) | <input type="checkbox"/> Not Applicable (NA) |
| <input type="checkbox"/> Three+ (3+) | <input type="checkbox"/> Game Room (GAMERM) | <input type="checkbox"/> Other (OTHER) |
| <input type="checkbox"/> Living Room (LIVRM) | <input type="checkbox"/> Prefab (PREFAB) | |
| <input type="checkbox"/> Dining Room (DINRM) | <input type="checkbox"/> Gas Starter (GASSTARTER) | |
| <input type="checkbox"/> Family Room (FAMRM) | <input type="checkbox"/> Heatilator (HEATILATOR) | |
| <input type="checkbox"/> Master Bedroom (MSTBD) | <input type="checkbox"/> Stove Insert (STOVEINSERT) | |
| <input type="checkbox"/> Gas Logs Included (LGINC) | <input type="checkbox"/> Stone/Rock/Brick (STONEROCKBRICK) | |
| <input type="checkbox"/> Mock Fireplace (MOCK) | | |
| <input type="checkbox"/> Wood Burning (WDBRN) | | |

***Window Coverings**

- All Remain (ALL)
 Some Remain (SOME)
 None Remain (NONE)

***Master Bedroom**

- | | |
|---|---|
| <input type="checkbox"/> Split (SPLIT) | <input type="checkbox"/> Multi-Closets (MULTI) |
| <input type="checkbox"/> Downstairs (DWNST) | <input type="checkbox"/> Ceiling Fan (CLFAN) |
| <input type="checkbox"/> Upstairs (UPSTR) | <input type="checkbox"/> Full Bath (FLBT) |
| <input type="checkbox"/> Outside Access (OUTAC) | <input type="checkbox"/> Half Bath (HFBT) |
| <input type="checkbox"/> Dual Masters (DUAL) | <input type="checkbox"/> Other (OTHER) |
| <input type="checkbox"/> Sitting Room (SITRM) | <input type="checkbox"/> Not Applicable/None (NA) |
| <input type="checkbox"/> Walk-In Closet (WLKIN) | |

*Bedrooms: _____ (2)

*Full Baths: _____ (2)

*Half Baths: _____ (2)

***Master Bath**

- | | |
|--|---|
| <input type="checkbox"/> Tub/Shower Separate (TSSEP) | <input type="checkbox"/> Double Vanity (DBLVN) |
| <input type="checkbox"/> Tub/Shower Combo (TSCMB) | <input type="checkbox"/> Tub has Whirlpool (TWHRL) |
| <input type="checkbox"/> Tub Only (TONLY) | <input type="checkbox"/> Bidet (BIDET) |
| <input type="checkbox"/> Shower Only (SONLY) | <input type="checkbox"/> Garden Tub (GRDTB) |
| <input type="checkbox"/> His & Her Baths (HS/HR) | <input type="checkbox"/> None/No Tub or shower (NT/S) |
| <input type="checkbox"/> Single Vanity (SNGVN) | <input type="checkbox"/> Not Applicable (NA) |
| <input type="checkbox"/> Separate Vanity (SEPVN) | |



Single Residential Units DATA FORM

All fields marked with an asterisk () and **Bold Text** are required. (Lookup) fields provide a list from which to select. (Range) fields allow Low-to-High values for searching.

*Room Dimensions: (Round to nearest foot)

Room Name	Lth	Wth	Room Name	Lth	Wth	Room Name	Lth	Wth
Entry Room Size:	___	x	___	___	x	___	___	___
Living Room Size:	___	x	___	___	x	Bedroom 4 Size	___	x
Family Room Size:	___	x	___	___	x	Bedroom 5 Size	___	x
Study/Office Size:	___	x	___	___	x	Other Room Use:	_____ (10)	
*Kitchen Size:	___	x	___	___	x	Other Room Size:	___	x
Breakfast Room Size:	___	x	___	___	x	Other Room 2 Use:	_____ (10)	
Dining Room Size:	___	x	___	___	x	Other Room 2 Size:	___	x
			Utility Room Size:	___	x	___		
			*Master Bedroom Size:	___	x	___		
			*Master Bath Size:	___	x	___		
			Master Bedroom 2 Size:	___	x	___		
			Bedroom 2 Size:	___	x	___		
			Bedroom 3 Size:	___	x	___		

UTILITIES

***Air Conditioning**

- One Central (1CNTR)
- Two Central (2CNTR)
- Three+ Central (3+CENT)
- One Window/Wall (1WNDW)
- Two Window/Wall (2WNDW)
- 3+ Window/Wall (3+WND)
- Heat Pump (HTPMP)
- Zoned (ZONED)
- Not Applicable (NA)
- Other (OTHER)

***Heating**

- Central (CNTRL)
- Heat Pump (HTPMP)
- Floor Furnace (FLFR)
- Jet (JET)
- Panel (PANEL)
- Window Unit (WINDUN)
- Wood Stove (WOODSTOVE)
- Zoned (ZONED)
- 1 Unit (1UNIT)
- 2 Units (2UNIT)
- 3+ Units (3+UNIT)
- Other (OTHER)
- None (NONE)

***Heating Fuel**

- Electric (ELEC)
- Natural Gas (NTGAS)
- Propane (PROP)
- Solar (SOLAR)
- Propane Leased (PPLNS)
- Other (OTHER)

***Water/Sewer**

- Water System (WTRSY)
- Private Well (PRVT)
- Sewer System (SWRSY)
- Septic (SPTIC)
- Aerobic Septic (ARBSP)
- Water Storage (WTRST)
- City (CITY)
- Co-op Water (COOPWATER)
- None-Water (NONEWATER)
- None-Sewer (NONESEWER)
- Other (OTHER)

Utility Suppliers:

Elec: _____ (12) Water: _____ (12) Garbage: _____ (12)
 Gas: _____ (12) Sewer: _____ (12) Other: _____ (12)

*Taxed by Mltpl Counties: (Y/N)

***HOA**

- Mandatory (MAND)
- Voluntary (VOLNT)
- None (NONE)

HOA Name 2: _____ (Lookup)

Certified Tax Year: _____ (4)

HOA Fee 2: _____ (4)

Payment Frequency 2

- Annually (A)
- Monthly (M)
- Quarterly (Q)
- Semi-Annually (S)

*Total Tax: _____

Multiple HOA: (Y/N)

Assoc Transfer Fee 2: _____ (4)

HOA Name: _____ (Lookup)

HOA Name 3: _____ (Lookup)

HOA Fee: _____ (4)

HOA Fee 3: _____ (4)

Payment Frequency 3

- Annually (A)
- Monthly (M)
- Quarterly (Q)
- Semi-Annually (S)

Assoc Transfer Fee: _____ (4)

Assoc Transfer Fee 3: _____ (4)

OFFICE/SALES

*List Date: ___ / ___ / _____

*Expiration Date: ___ / ___ / _____

***Contract**

- Exclusive Agency (EA)
- Exclusive Right to Sell (ERS)

***Proposed Terms**

- Conventional (CONV)
- FHA (FHA)
- VA (VA)
- 1st Seller Carry (1ST)
- 2nd Seller Carry (2ND)
- Seller Req/Quality (SLREQ)
- Lease Option (LSOPT)
- Buydown (BYDWN)
- Wraparound (WRAP)
- TX Vet (TXVET)
- Cash (CASH)
- Trade (TRADE)
- 100% Financing (100FN)
- VA Substitution (VASUB)
- Release Req (RELRE)
- Investors OK (INVOK)
- Assumption w/Qualifying (WQUA)
- Assumption non Qualifying (NONQU)
- USDA (USDA)
- Other (OTHER)

***Possession**

- Before Closing (BFCLS)
- Closing/Funding (CLSFD)
- Specific Date (SPCDT)
- Current Lease Agreement (CNTLS)
- Tenant Will Vacate (TNVCT)
- Negotiable (NEGO)
- Not Applicable (NA)

***Lockbox Type**

- SABOR Supra (SABORSUPRA)
- Four Rivers Supra (4RIVERSUPRA)
- Combo (COMBO)
- Other (OTHER)
- None (NONE)

*Ph to Show: _____ - _____ - _____

*Showing Contact: Agent CSS Office Owner

Currently Being Leased: (Y/N) Lease Expiration Date: ___ / ___ / _____ or Month to Month

*Owner: _____ (30)



Single Residential Units DATA FORM

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Occupancy
<input type="checkbox"/> Vacant (VACNT)
<input type="checkbox"/> Tenant (TENNT)
<input type="checkbox"/> Owner (OWNER)
<input type="checkbox"/> Other (OTHER)
<input type="checkbox"/> Home Tender (HMTND)

*Subagent Com: _____ (%/\$) *Buyer Agent Com: _____ (%/\$) Bonus: _____ ((%/\$)

Variable Rate Commission: (Y/N)

*Owner LREA/LREB: (Y/N) *Preferred Title Company: _____ (Lookup)

Potential Short Sale: (Y/N)

Short Sale Info: Approved for Short Sale (APRSS) Seller has Applied (SLRAP) Subject to 3rd Party Approval (SBJ3P)

REMARKS

(Characters Only)

Public View Remarks: (512)

Agent Confidential Remarks: (375)

Agent Signature: _____ Date: _____

(We the undersigned Owners acknowledge that we have examined the above data and verify the content.)

Owners Signature: _____ Date: _____